

**GUIDELINES FOR THE REPORTS OF THE DELEGATES  
THE XVIII GENERAL CHAPTER, ROME  
6-30 September 2025**



Dear Sisters,

I hereby furnish some indications regarding the preparation of the reports to be submitted to the Generalate and then presented during the Assembly in September. I am also attaching the list of the *Ex-officio* members and the Delegates for the General Chapter.

I kindly request each community to prepare a comprehensive report reflecting on the current state of your community, its apostolic activities, and its material goods. This report will serve as an essential part of the proceedings of the Assembly facilitating our collective discernment.

Each report should cover the important events and activities of the community for the past six years. It must be dated and signed and should not exceed more than five pages in length.

Please address the following areas in your report. These guidelines are designed to gather detailed and accurate information about the status of the community:

**1. Country/City where the community is situated**

- **Year of Establishment:** Please provide the year the community was founded and a brief history of its establishment and development.

**2. Statistics of the Community**

- **Number of Members:** Please indicate the current number of members in the community.
- **Nationalities and Ages:** Please provide information regarding the nationalities and the average age of the sisters.
- **Health Status:** Describe the overall health of the sisters, noting any significant health concerns.
- **Deceased Members:** Include details of sister/s who have passed away during the past six years.
- **New Candidates and Religious Professions:** Indicate how many new candidates have entered the community in the past six years and whether they have completed a trial period or made a profession. If applicable, also include information on novices who have made their vows.

### 3. Status Regarding Discipline

- **Regularity of Religious Life:** Confirm the regularity of communal religious observance (Holy Mass, community prayers, annual retreat, etc.).
- **Community life:** respective responsibilities in the community; how faith and fraternal communion are lived within the community and how they are witnessed externally.
- **Apostolic Work:** Describe the initiatives taken pertaining to our apostolic mission within the community and how it is carried out collaboratively.
- **Exclaustration or Living Outside the Community:** Indicate whether any sister is currently under exclaustration or living outside the community. Mention the reasons for the same.

### 4. Material Goods

- **Property of the Community:** Provide information regarding the ownership of the community's building - whether it is owned by the Institute, rented, or provided by the Diocese.
- **Usage of the Building:** Describe whether the entire building is occupied by the community or if parts are rented out for other uses.
- **Means of Subsistence:** Outline the community's financial support and sustainability sources.

### 5. Apostolate of the Community

- **Apostolic Works in the Last Six Years:** List the various works and missions the community have carried out during the last six years.
- **Redaction of Publications:** Furnish the details of who is responsible for the community's publications, including any collaborative efforts.
- **Administration and Subscribers:** Provide an update on the current number of subscribers, noting whether this number has increased or decreased in the last six years.
- **Dispatch of Publications:** Explain how the distribution of publications is carried out - whether it is done from the community or directly from a printing press.
- **Missionary Animation:** Briefly outline any missionary activities in the area, specifying where and how the community is involved.
- **Insertion into Diocesan Structures:** List the sisters who are working in diocesan offices or structures, and describe their roles.
- **Collaboration with Other Religious Institutes or PMS:** Provide information on collaborations with other religious orders or Pontifical Missionary Societies.

## 6. Lay Collaborators

- **Number of Lay Collaborators:** Indicate how many lay collaborators are working with the community and describe the nature of their collaboration.
- **Extern Members:** If applicable, include the number of Extern Members and their relationship with the community.

## 7. Other Relevant Information

- **Challenges and Perspectives:** Provide any additional details or unique aspects of your community, including future projects or areas of focus.

Each Superior is requested to prepare a report of her own community and submit it to the respective Delegate not later than **15 June 2025**.

On the basis of the reports received, each Delegate shall prepare a summary presentation of approximately twenty minutes, highlighting the most significant elements, to be presented during the General Chapter. This summary must also be submitted by email to **sspc18cg@gmail.com** by **30 June 2025**.

Subsequently, all reports will be compiled and sent to the Chapter Delegates to provide a comprehensive vision of the Congregation, thus allowing more time during the Chapter for reflection on the themes proposed in the Questionnaire.

Delegates are encouraged to creatively present their summaries, using PowerPoint presentations or short video clips as deemed appropriate.

While Delegates are authorised, they are not obligated to visit the communities they represent. Each one has already had the opportunity to present proposals for the Chapter. Matters requiring further discussion may also be addressed through **Zoom meetings**, thereby ensuring active participation and dialogue among the sisters and their respective delegates.

Let us continue to pray, invoking the intercession of our Foundress, that she may accompany us during this important event of our religious family. Her earnest desire was that we remain united; let us therefore live this time with a profound spirit of communion.

We entrust ourselves to Mary, Mother of Good Counsel, that she may teach us to listen attentively to her Son before making any decision and seek the guidance of our Patron, St. Peter Claver.

Thanking you in anticipation for your collaboration and extending my prayerful greetings.

Yours sincerely



*En. Selis Karikkattil*

Superior General

Rome 29 April 2025



## CHAPTER MEMBERS

6-30 September 2025

### EX-OFFICIO MEMBERS

1. Mother Selin Karikkattil	Superior General
2. Sr. Lambertine Philipsen	General Councillor/General Treasurer
3. Sr. Agata Mech	General Councillor/General Secretary
4. Sr. Assunta Giertych	General Councillor/Missions Secretary
5. Sr. Jacinta Chan Wong	General Councillor/Business Secretary
6. Sr. Cini Nangaparambil	Territorial Delegate - India

### DELEGATES AND SUBSTITUTES OF ELECTORAL UNITS

#### 1. Rome, Good Counsel

Delegates: Sr. Manuela Medeiros, Sr. Jaimary Kulamkuthiyil  
Substitutes: Sr. Vijee Kundukulam, Sr. Teresa Hojdys

#### 2. Augsburg – Maria Sorg

Delegate: Sr. Elzbieta Burdak  
Substitute: Sr. Orsola Lorek

#### 3. Clamart – Lisboa

Delegate: Sr. Jossie Karikkattil  
Substitute: Sr. Helena Pinto

#### 4. Castel Gandolfo – Trento

Delegate: M. Elisabetta Adamiak  
Substitute: Sr. Genevieve Kudlik

**5. Fribourg – Zug**

Delegate: Sr. Mieczysława Dusko  
*Substitute: Sr. Regina Parokkaran*

**6. Krakow – Podkowa Lesna**

Delegate: Sr. Kazimiera Serafin  
*Substitute: Sr. Jolanta Adamik*

**7. Krosno**

Delegate: Sr. Iwona Osekowska  
*Substitute: Sr. Grazyna Dmitrzak*

**8. Poznan – Mindelo**

Delegate: Sr. Agata Wójcik  
*Substitute:*

**9. Madrid – Maastricht**

Delegate: Sr. Ruth Joseph Bwaru  
*Substitute: Sr. Maria Leal Escobar*

**10. Chesterfield – Summit**

Delegate: Sr. Losaline Fakatou  
*Substitute: Sr. Lucyna Wisniowska*

**11. St. Paul – Toronto**

Delegate: Sr. Renata Szawara  
*Substitute: Sr. Anna Dinh*

**12. Buenos Aires – Montevideo – Sao Paolo**

Delegate: Sr. Sonia dos Santos  
*Substitute: Sr. Silvia Simas*

**13. Bellshill – Bromley – Dublin**

Delegate: Sr. Anie Tatla  
*Substitute: Sr. Reena Puthussery*

**14. Kew – Toowoomba – Wellington**

Delegate: Sr. Columba Bruno  
*Substitute:*

**15. Abuja – Olo**

Delegate: Sr. Benedine Nwafor  
*Substitute: Sr. Anthonia Okolie*

**16. Kampala – Curitiba**

Delegate: Sr. Stella Maris Niwagira  
*Substitute: Sr. Justine Nakayima*

**17. Long Thanh – Saigon**

Delegate: Sr. Jackie Nguyen  
*Substitute: Sr. Teresa Anh Hong*

**18. Bangalore – Nagpur (Formation House)**

Delegate: Sr. Reena Rose Thoppil  
*Substitute: Sr. Lissy Chennikkara*

**19. Gannavaram – Khammam**

Delegate: Sr. Sheeba Therattil  
*Substitute: Sr. Sheeba Chiramattel*

**20. Indore – Nagpur – Thanjavur**

Delegate: Sr. Nirmala Santhiyagu  
*Substitute: Sr. Regi Edakkalayil*

**21. Thrissur**

Delegate: Sr. Biji Penthanath  
*Substitute: Sr. Jeeja Kalarickal*

Rome, 29 April 2025